

PROD. #:	PRODUCTION TITLE:
DIRECTOR:	PRODUCER:

PRODUCTION REQUIREMENTS CHECKLIST

PRODUCTION FORMS		
<input type="checkbox"/> Approved Script	<input type="checkbox"/> Injury/Illness Report Form	<input type="checkbox"/> Script Supervisor Continuity Log
<input type="checkbox"/> Budget Breakdown	<input type="checkbox"/> Lighting Diagram	<input type="checkbox"/> Script Supervisor Daily Report
<input type="checkbox"/> Budget Sign-Off	<input type="checkbox"/> Location Contact List	<input type="checkbox"/> Scoring Stage Request
<input type="checkbox"/> Actor Release Forms	<input type="checkbox"/> Location Contract	<input type="checkbox"/> Shooting Schedule
<input type="checkbox"/> A.D.R. Form	<input type="checkbox"/> Location Fact Sheet	<input type="checkbox"/> Shot List
<input type="checkbox"/> Art Department Prop & Flat Sign Out	<input type="checkbox"/> Location Release	<input type="checkbox"/> Sound Report
<input type="checkbox"/> Art Department Tool Sign Out	<input type="checkbox"/> Makeup / Hairdressing Record	<input type="checkbox"/> Special Camera Rigging
<input type="checkbox"/> Call Sheet	<input type="checkbox"/> Minor Release/Authorization	<input type="checkbox"/> Stage Request
<input type="checkbox"/> Camera Department Shooting Log	<input type="checkbox"/> Minor Release From School	<input type="checkbox"/> Storyboard
<input type="checkbox"/> Camera Reports	<input type="checkbox"/> Musician Release Form	<input type="checkbox"/> Stunt/Special Effects Release
<input type="checkbox"/> Cast Contact List	<input type="checkbox"/> Music Scoring Sign-Off	<input type="checkbox"/> Technical Trouble Reports
<input type="checkbox"/> Cast / Scene Number Breakdown	<input type="checkbox"/> NCSA Student Release	<input type="checkbox"/> Vehicle Request
<input type="checkbox"/> Casting Sheet	<input type="checkbox"/> Off Campus Electrical Tie-In	<input type="checkbox"/> Video Tape Requisition
<input type="checkbox"/> Cast Member Evaluation	<input type="checkbox"/> On Campus Electrical Tie-In	<input type="checkbox"/> Wardrobe Person Request
<input type="checkbox"/> Crew Contact List	<input type="checkbox"/> Off Campus Location Release	<input type="checkbox"/> Wardrobe Request
<input type="checkbox"/> Daily Film Inventory	<input type="checkbox"/> On Campus Location Release	<input type="checkbox"/> Weapons Request & Release
<input type="checkbox"/> Digital Effects	<input type="checkbox"/> Original Music Licensing Agreement	<input type="checkbox"/> Yr. 2 Pre-Production Checklist
<input type="checkbox"/> Emergency Information	<input type="checkbox"/> Performer's Videocassette Release	<input type="checkbox"/> Yr. 3 Pre-Production Checklist
<input type="checkbox"/> Emergency Medical Information –Cast/Crew	<input type="checkbox"/> Pickups Approval	<input type="checkbox"/> Yr. 4 Pre-Production Checklist
<input type="checkbox"/> Equipment Request Forms	<input type="checkbox"/> Press Kit Materials	<input type="checkbox"/> Camera Truck Inspection
<input type="checkbox"/> External Borrowing Agreement	<input type="checkbox"/> Post Production Report	<input type="checkbox"/> Cube Truck Inspection
<input type="checkbox"/> Extras Casting Sheet	<input type="checkbox"/> Project Authorization Form	<input type="checkbox"/> Grip Truck Inspection
<input type="checkbox"/> Facilities Use Request	<input type="checkbox"/> Production Report	<input type="checkbox"/> Passenger Van Inspection
<input type="checkbox"/> Film Stock Requisition	<input type="checkbox"/> Safety Awareness Meeting Attend.	<input type="checkbox"/> Pickup Truck Inspection
<input type="checkbox"/> Fourth Year Titles	<input type="checkbox"/> Safety Hazard Report	<input type="checkbox"/>
<input type="checkbox"/> Group Release	<input type="checkbox"/> Safety Inspection	<input type="checkbox"/>
<input type="checkbox"/> Hair/Makeup Artist Request	<input type="checkbox"/> Script Breakdown	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
STAFF & CREW		
<input type="checkbox"/> Producer	<input type="checkbox"/> Sound Mixer	<input type="checkbox"/> Production Designer
<input type="checkbox"/> Director	<input type="checkbox"/> Boom Operator	<input type="checkbox"/> Art Director
<input type="checkbox"/> 1 st Assistant Director	<input type="checkbox"/> Cableman	<input type="checkbox"/> Set Decorator
<input type="checkbox"/> 2 nd Assistant Director	<input type="checkbox"/> Gaffer	<input type="checkbox"/> Property Master
<input type="checkbox"/> Script Supervisor	<input type="checkbox"/> Best Boy/Electrician	<input type="checkbox"/> Costume Designer
<input type="checkbox"/> Location Manager	<input type="checkbox"/> Electrician	<input type="checkbox"/> Wardrobe Supervisor
<input type="checkbox"/> Director of Photography	<input type="checkbox"/> Electrician	<input type="checkbox"/> Make-up Hair
<input type="checkbox"/> Camera Operator	<input type="checkbox"/> Key Grip	<input type="checkbox"/> Production Assistant
<input type="checkbox"/> 1 st Assistant Cameraman	<input type="checkbox"/> Dolly Grip	<input type="checkbox"/> Production Assistant
<input type="checkbox"/> 2 nd Assistant Cameraman	<input type="checkbox"/> Best Boy/Grip	<input type="checkbox"/> Production Assistant
<input type="checkbox"/> Loader	<input type="checkbox"/> Grip	<input type="checkbox"/>
<input type="checkbox"/> Still Photographer	<input type="checkbox"/> Grip	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

